

**Guidelines for attending the AGM through Electronic Meeting (E-AGM) and the Appointment of Proxies**

**1. In case the shareholders attending the E-AGM by themselves**

1.1. Please fill the registration form for the AGM through Electronic Meeting (E-AGM) attached to this guideline. **Kindly fill email and your cell phone number clearly in order to be used for the meeting registration** and attach identification document to confirm the attendance of E-AGM as follows:

- In the event that the shareholder is an ordinary person - a valid certified true copy of ID card, passport/ other official documents issued by government authority.
- In the event that the shareholder is a juristic person – please attach an executed version of the power of attorney or a proxy and supporting documents as per the detail in item “supporting documents for the appointment of proxy”.

Please submit the registration form for the AGM through Electronic Meeting and such identification document to the Company within **April 22, 2021** via the following channels:

- **Email:** [ir\\_investment@begistics.co.th](mailto:ir_investment@begistics.co.th) or
- **Post:** Office of Corporate Secretary, Begistics Public Company Limited, No. 3656/64, Green Tower Building, 19th Floor, Unit K, Rama 4 Road, Khlong Tan Subdistrict, Khlong Toei District, Bangkok 10110.

1.2. When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspected is completed, the Company will send username and password. Kindly refrain from giving your username and password provided for shareholder to other person. ***In the case your username and password are lost or you have not received it within April 23, 2021, please immediately contact the Company via cell phone numbers 063-323-1382 or 063-323-1394 or 082-017-0828***

1.3. The shareholders or the proxy holders could download guideline and should install the program by download from website <https://www.begistics.co.th/th/shareholders/>

## 2. In case the shareholders appointing proxy to attend the E-AGM

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company's independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

Pol.Maj.Gen Prapass Piyamongkol

Age

62 years

Current Position in the Company

Independent Director, Vice Chairman No.2 and  
Chairman of Audit Committee

Address

142 Soi Navathani, Ramindra, Khan-na-yao, Bangkok 10230

Having interest/ noninterest on  
the Agenda proposed at the  
shareholders' meeting

- Having interest in Agenda 6 – To Consider and Approve the Directors' Remuneration for the Year 2021
- No special interest which is different from other directors in all agenda proposed at the 2021 Annual General Meeting of Shareholders

Please fill statement and sign in the proxy, as appeared in Attachment 6 in the invitation letter and send the proxy together with supporting documents for the appointment of proxy (as specified below) to the Company within April 22, 2021 via the following channels:

- Email: [ir\\_investment@begistics.co.th](mailto:ir_investment@begistics.co.th) or
- Post: Office of Corporate Secretary, Begistics Public Company Limited, No. 3656/64, Green Tower Building, 19th Floor, Unit K, Rama 4 Road, Khlong Tan Subdistrict, Khlong Toei District, Bangkok 10110.

## Supporting documents for the appointment of proxy

### 1. Shareholder appoints a proxy

- 1) A Proxy Form which is completely filled and signed by the proxy grantor and the proxy;
- 2) A copy of valid ID card or passport certified true copy by the proxy grantor; and
- 3) A copy of valid ID card or passport certified true copy by the proxy.

### 2. Juristic person

- 1) A Proxy Form which is completely filled and signed by such juristic person's authorized person and have such juristic person's company seal affixed (if any) of the proxy grantor and signed by the proxy;
- 2) A certified true copy of the Affidavit or Certificate of Incorporation which is issued in the period of not exceeding 1 year prior the proxy grantor's shareholder meeting;
- 3) A copy of valid ID card or passport certified true copy by the proxy grantor; and
- 4) A copy of valid ID card or passport certified true copy by the proxy.

### For the person who is not Thai citizen or is a foreign juristic person

If the documents or evidence as per above is not in Thai or in English version, the shareholder must show translation of those documents in English which is certified true translation by the shareholder or such juristic person's authorized person (in the case of juristic person).

### 3. Channel for shareholder to send comment or questions related to business, industry and business operation of the Company or any relevant agenda to be considered in this E-AGM are as follows:

- 3.1 During the E-AGM meeting, the shareholder attending the meeting can submit comment or questions during E-AGM system.
- 3.2 The shareholder can submit comments or question in advance to the Company prior to the meeting date via following channels:
  - Email: [ir\\_investment@begistics.co.th](mailto:ir_investment@begistics.co.th) or
  - Post: Office of Corporate Secretary, Begistics Public Company Limited, No. 3656/64, Green Tower Building, 19th Floor, Unit K, Rama 4 Road, Khlong Tan Subdistrict, Khlong Toei District, Bangkok 10110.

**Registration form for attending the AGM through Electronic Meeting (E-AGM)**

Written at \_\_\_\_\_

Date \_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

I/We \_\_\_\_\_ Nationality \_\_\_\_\_

ID Card Number \_\_\_\_\_ Address \_\_\_\_\_ Road \_\_\_\_\_

Sub-district \_\_\_\_\_ District \_\_\_\_\_ Province \_\_\_\_\_

Postal code \_\_\_\_\_ Telephone \_\_\_\_\_

as a shareholder of Thai Group Holdings Public Company Limited (the "Company") Shareholder account number \_\_\_\_\_ holding a total number of \_\_\_\_\_ shares.

I hereby confirm to attend the meeting and cast the votes in the 2021 Annual General Meeting of Shareholders at 14.00 hrs. through Electronic Meeting (E-AGM). Please send a weblink for attending the E-AGM, Username, and Password my/our email as follows.

Email \_\_\_\_\_

Sign \_\_\_\_\_ Shareholder

( \_\_\_\_\_ )

Important remark: Kindly send this registration form for attending the AGM through Electronic Meeting (E-AGM) which is completely filled and attached identification document for inspection in attending the E-AGM to the Company within April 22, 2021 via the following channels:

- Email: ir\_investment@begistics.co.th or
- Post: Office of Corporate Secretary, Begistics Public Company Limited, No. 3656/64, Green Tower Building, 19th Floor, Unit K, Rama 4 Road, Khlong Tan Subdistrict, Khlong Toei District, Bangkok 10110.

**แบบการส่งคำถามล่วงหน้าก่อนการประชุมสามัญผู้ถือหุ้นประจำปี 2564**

**Question Form for the 2021 Annual General Meeting of Shareholders**

ข้าพเจ้า (นาย/นาง/นางสาว/อื่นๆ) I, (Mr./Mrs./Ms./Others) ชื่อ/Name .....นามสกุล/Surname.....

โทรศัพท์/Telephone:.....อีเมลล์/Email:.....

เป็นผู้ถือหุ้นของบริษัท บี จิสติกส์ จำกัด (มหาชน)  ผู้รับมอบฉันทะจาก .....

Being a shareholder of Begistics Public Company Limited  Being a proxy of .....

ขอส่งคำถามเกี่ยวกับการประชุมสามัญประจำปี 2564 ของบริษัท ดังนี้/ To submit question (s) relating to the agenda (s) for the 2021 Annual General Meeting of Shareholders as follows:

**วาระที่ 1**                   พิจารณารับรองรายงานการประชุมวิสามัญผู้ถือหุ้น ครั้งที่ 1/2563 เมื่อวันที่ 8 ธันวาคม 2563

**Agenda 1:**           To certify the Minutes of the Extraordinary General Meeting of Shareholders No. 1/2020 on December 8, 2020.

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**วาระที่ 2**                   รับทราบรายงานของคณะกรรมการเกี่ยวกับผลการดำเนินงานของบริษัท ประจำปี 2563

**Agenda 2:**           To acknowledge the report of the Board of Directors on the Company's operating results for the year 2020.

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**วาระที่ 3**                   พิจารณาอนุมัติงบแสดงฐานะการเงินและงบกำไรขาดทุนของบริษัท สำหรับรอบปีบัญชีสิ้นสุดวันที่ 31 ธันวาคม 2563

**Agenda 3:**           To consider and approve the Company's Statement of Financial Position and Income Statement for the fiscal year ended 31 December 2020.

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วาระที่ 4 พิจารณานุมัติการงดจัดสรรกำไรสุทธิเพื่อเป็นทุนสำรองตามกฎหมายและการงดการจ่ายเงินปันผลประจำปี 2563

Agenda 4: To consider and approve the omission of the allocation of net profits for legal reserve and the omission of dividend payments Year 2020.

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วาระที่ 5 พิจารณานุมัติการเลือกตั้งกรรมการแทนกรรมการที่ออกตามวาระ ประจำปี 2564

Agenda 5: To consider and approve the election of directors to replace those retiring by rotation for the year 2021.

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วาระที่ 6 พิจารณานุมัติการกำหนดค่าตอบแทนกรรมการ ประจำปี 2564

Agenda 6 To consider and approve the determination of directors' remuneration for the year 2021.

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วาระที่ 7 พิจารณานุมัติการแต่งตั้งผู้สอบบัญชีและกำหนดค่าตอบแทนผู้สอบบัญชี ประจำปี 2564

Agenda 7 To consider and approve the appointment of auditors and the determination of the audit fee for the year 2021.

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วาระที่ 8 พิจารณาเรื่องอื่นๆ (ถ้ามี)

Agenda 8 To consider any other business (if any).

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